

Excellent teaching thrives on open exchange, and this can only take place with tolerance, respect and mutual consideration – both on campus and online. Founded on our shared values of responsibility, integrity and transparency, TUM is committed to the following common rules of conduct for studying and teaching in the digital realm, which require the active participation of all our community members:

**We respect one another and our respective opinions.**

We are constructive when we contribute to dialogue or give feedback to others. We remain respectful at all times and show consideration for one another. Harassment, threats, discrimination and aggressive or insulting expressions have no place at TUM. Together we create a motivating, reflective exchange in our digital encounters.

**We observe legal regulations.**

We take responsibility for our conduct by observing applicable laws and not encouraging others to violate them. We do not, therefore, disturb online courses and do not advertise. When taking electronic exams, we adhere to agreed upon rules. We respect the copyright of course materials and do not distribute them to third parties or the general public without permission. We also honor the personal rights of all participants. Therefore, any recording without the express consent of all participants is prohibited. Where sessions are to be recorded by instructors, this will be announced in advance.

**We adhere to agreed upon rules of conversation.**

Our communication is based on the dialogue of equals. We agree on a signal to be given when someone wants to speak and ensure that no one is excluded. Where technical requirements allow, we activate our cameras to show our faces in video or post a portrait picture – it is easier to engage in dialogue with others when you can see them. Where technical issues prohibit this, we always introduce ourselves by name before speaking. When we listen to others, our microphones are muted to eliminate disturbing background noise for all participants.

Our conversations are focused and factual. We support our statements with arguments in a clear, polite tone and without any unnecessary effects, such as capital letters and exclamation marks. We remain on topic, do not conduct private conversations in chat, and are patient when a question cannot be answered immediately.

**We participate actively in courses and discussions.**

We utilize the possibilities afforded by digital teaching and actively participate in discussions in chats and breakout groups. Outside the scope of courses, we continue our digital exchange of ideas with fellow students and our teachers to sustain the university as a place of lively interaction and community online as well.

**We remain truthful and transparent.**

We do not falsely identify ourselves as someone we are not. We provide our full name when interacting with fellow students or our teachers. Our profile pictures and virtual backgrounds do not contain inappropriate content. At all times, our conduct is consistent with the goal of creating a safe and motivating culture of open communication and conflict resolution without fear.