

Personnel Record Form for Student Assitants



<input type="checkbox"/> Ms. <input type="checkbox"/> Mr.	Last name, first name		
Address (street address, ZIP code, city)			
Date of birth	Place of birth	Nationality(ies)	Previous nationality(ies), if any
Email ¹		Phone	

Education

Current degree program		Completed degree program	
Start of program (month/year)	expected end (month/year)	Start of program (month/year)	End of program (month/year)
Program title		Program title, degree awarded	
University <input type="checkbox"/> TUM <input type="checkbox"/>		University <input type="checkbox"/> TUM <input type="checkbox"/>	
<input type="checkbox"/> It is my responsibility, without any action on the part of my employer, to submit proof of enrollment for each semester falling within the term of my employment contract. I further acknowledge that failure to submit valid proof of enrollment will result in termination of my employment.			

Previous employment

Have you been previously employed/are you currently employed as student assistant at a German university or research institution? (If required, please use additional page to specify further periods of employment; for employment other than with TUM, please provide supporting documentation).		<input type="checkbox"/> no
from	to	
at (university/institution):		
from	to	
at (university/institution):		
from	to	
at (university/institution):		
from	to	
at (university/institution):		

¹) If you are not enrolled at TUM, please provide an email address for initial provision of your TUM account credentials

Loyalty to the German Constitution

I acknowledge receipt of the list of extremist or extremist-influenced organizations provided to me (see Questionnaire for the Assessment of Loyalty to the German Constitution). If the information provided in this questionnaire has changed or will change, I undertake to notify Human Resources without delay.

This also applies in case I am transferred, with or without a temporary interruption, to a different employment or *Beamte* position. [The current version of the above-mentioned list may be found in TUM's services directory (*Dienstleistungskompass*) under *Verfassungstreue*.]

I confirm that the above information, to the best of my knowledge and belief, is true and correct. I am aware that intentional misrepresentation may result in termination of my employment without notice or rescission of my employment contract. Negligent misrepresentation and incomplete information may also have negative consequences for me.

I confirm with my signature that I have read and understood the data protection information on collecting and processing personal data in connection with recruiting and employment in accordance with Art. 13 of the General Data Protection Regulation of the European Union (GDPR). [Access to our privacy policy is provided in the services directory (*Dienstleistungskompass*) under the heading "Datenschutz – Personalverhältnisse" at <https://portal.mytum.de/kompass>.]

.....
Location, date

.....
Signature