

### 3. ACCEPTANCE OF PLACE

- Please accept your place as quickly as possible after receiving notification of admission (exception: restricted admission “NC” courses - here you have to accept within 10 days or else the acceptance expires)
- If you have applied for more than one course: it is technically only possible to accept one place (if you are planning to take a double degree/joint honors: please contact the Enrollment Office by e-mail to [it-support@tum.de](mailto:it-support@tum.de))
- Once you have accepted your place, you will have the opportunity to download official confirmation from TUMonline.

### 4. PAYMENT OF COURSE FEES

- Once you have accepted your place, please pay your course fees by bank transfer: information on fees and transfer are to be found in TUMonline under “Course fee status“

For further details, see:

- › [http://portal.mytum.de/iuk/cm/studierende/infos\\_studierendenverwaltung](http://portal.mytum.de/iuk/cm/studierende/infos_studierendenverwaltung)

### 5. ENROLLMENT

- As soon as TU München is in full receipt of your documents and your payment, you will be enrolled in the course.
- You will be notified accordingly by e-mail.

### 6. COURSE DOCUMENTS

After enrollment you will receive the following course documents:

- Certificate of enrollment, certificates for rail travel and MVV (Munich public transportation network), confirmation of payment
- You can download the documents from TUMonline under “Print-outs for students”.

For further details, see:

- › [http://portal.mytum.de/iuk/cm/studierende/infos\\_studierendenverwaltung](http://portal.mytum.de/iuk/cm/studierende/infos_studierendenverwaltung)

### 7. STUDENTCARD

- The StudentCard (multifunctional chip card) is issued to you
- at the beginning of the semester at the SSZ Service Desk (Studenten-Service-Zentrum, Arcisstr. 21)
- on presentation of photo ID

For further details, see:

- › <http://portal.mytum.de/studium/formalia/studentcard>

**We wish you all the best for your application to TU München!!**

## Applying to TU München - how to join us

Guide on applications, admissions and enrollment



## Before your apply - please note:

### ADMISSION REQUIREMENTS

- If you wish to apply to TU München, you will always need the following:
- a university entrance qualification (e.g. high-school leaving certificate) and
- health insurance
- other documents depending on the course you wish to follow:

For further details, see:

- › <http://portal.mytum.de/studium/bewerbung/voraussetzungen>

### TYPES OF ADMISSION

There are three types of admission to courses at TU München:

- Unrestricted admission
- Aptitude test
- “Numerus Clausus” (NC - restricted admission)

For further details see:

- › <http://portal.mytum.de/studium/bewerbung/zulassungsarten>

### COURSE FEES

The following tuition charges and fees apply:

- Tuition fee: € 500 per semester
- Student Services fee: € 42 per semester
- Fee waivers are possible under certain circumstances

For further details, see:

- › <http://portal.mytum.de/studium/studienfinanzierung>

### INTERNATIONAL APPLICATIONS

Special regulations apply to international applicants.

For further details, see:

- › <http://portal.mytum.de/studium/bewerbung/incomings>

## From application to enrollment - how our application procedure works

### DATES AND DEADLINES

- The following deadlines must be adhered to when applying:
  - Application period for the winter semester: **May 15 - July 15**
  - Application period for the summer semester: **November 15 - January 15** (higher semesters only)
- Master courses: varying deadlines apply, for further details, see: <http://portal.mytum.de/studium/studiengaenge/master>
- **Please note:**  
**The deadlines apply to online applications and to the date of posting of your paper documents (date of postmark)!**  
For further details, see:  
› [http://portal.mytum.de/studium/bewerbung/bewerbung\\_inland](http://portal.mytum.de/studium/bewerbung/bewerbung_inland)

### HOW THE APPLICATION PROCEDURE WORKS

1. Online applications are made via the TUMonline website: <http://campus.tum.de>



2. Sending in application documents by post
3. After admission: acceptance of place via TUMonline
4. Payment of course fees and supplementation of documents submitted.
5. Enrollment
6. Course documents are downloaded on TUMonline
7. Collection of StudentCard

### 1. ONLINE APPLICATION

- You apply via the TUMonline website: <http://campus.tum.de>
- You create an applicant account (one account per applicant!)
- Log-in using private e-mail address and password
- The electronic applicant assistant guides you through the application process step by step
- Online transfer of data to TU München
- You will find important technical notes relating to online application at <http://portal.mytum.de/studium/onlinebewerbung/wissenswertes>
- If you have any questions or require help, please contact IT support by e-mail at [it-support@tum.de](mailto:it-support@tum.de)  
For further details, see:  
› <http://portal.mytum.de/studium/onlinebewerbung>

### 2. SENDING IN APPLICATION DOCUMENTS BY POST

- Print out admission application when you have submitted your online application
- The signed application form is sent in with all the required paper documents (see document checklist in your online application) by **July 15** (please note different deadlines for master’s courses) to:

**Technische Universität München**

**The Enrollment Office**

**Arcisstraße 21**

**80333 München**

You are required to send a complete set of documents for each application! The earlier you submit your application within the application period, the earlier your application will be processed.